

St. Peter's Episcopal School

3695 Rogers Avenue,
Ellicott City, MD 21043
www.stpeterspreschool.org
director@stpeterspreschool.org
(410) 461-7283



2024-2025 Enrollment Information

Registration Information

- Registration forms can be completed online on our website, emailed, mailed, or dropped off on/after the first day of registration.
- No registrations will be accepted prior to the designated registration period.
- Spots are filled on a first-come-first-served basis.
- Families will be notified by email of their acceptance or placement on the wait list.

St. Peter's Episcopal School does not discriminate on the basis of race, skin color, ethnicity, national origin, religion, or gender. St. Peter's is committed to providing developmentally appropriate learning experiences that support the full access and participation of every child. We welcome children with disabilities, special health care needs, and children who speak languages other than English.

Important Dates

- **January 3, 2024 - Registration opens to PLEDGING MEMBERS OF ST. PETER'S CHURCH**
- **January 8, 2024 - Registration opens to CURRENT FAMILIES**
- **January 15, 2024 - Registration opens to FORMER FAMILIES**
- **January 22, 2024 - Registration opens to the GENERAL PUBLIC**

Age Requirement

Children entering our classes must be the appropriate age by September 1st of that program year.

Registration Fee

A yearly registration fee of \$150 is due for each family when you register your child(ren). Payment of the registration fee reserves a space for your child and is non-refundable.

Tuition

- | | | | | |
|-------------------|------------|-----------|-------------|-------------|
| • 2-Day 2's class | T, Th | 9:30-1:00 | \$435/month | \$3915/year |
| • 3-Day 3's class | M, W, F | 9:30-1:00 | \$465/month | \$4185/year |
| • 5-Day 4's class | M,T,W,Th,F | 9:30-1:00 | \$625/month | \$5625/year |
| • Extended Day | M, W, F | 1:00-3:00 | \$250/month | \$2250/year |

Activity Fee

- | | |
|-----------------------------|-------|
| • 2's Activity Fee | \$100 |
| • 3's Activity Fee | \$125 |
| • 4's Activity Fee | \$150 |
| • Extended Day rest mat fee | \$30 |

Wait List

Spots are filled on a first come first served basis. If a class is filled, we will add your name to our wait list. We occasionally have families move or change schools, so there is a possibility your child may get in for the upcoming school year. The \$150 registration fee is required to be placed on the wait list.

Tuition Payment Schedule

Tuition is divided into nine equal installments with the **first payment due by August 1st**. If this payment is not received by August 15th, your child may lose his/her spot in the class. If you have a special situation and need to make other arrangements, please contact the director.

The remaining eight installments are due on the first of each month beginning in September and ending in April. **Tuition is due on the first of the month. There will be a fee of \$20 for late payments.**

The Activity Fee is due along with the first tuition payment by August 1st.

If a family registers after the start of the school year, the first payment will consist of two tuition installments as well as the Activity Fee.

Forms of Payment Accepted

- Checks - Please include your child's name in the memo of the check.
- Online bank checks
- PayPal - Payments can be made using PayPal via our school website (processing fees apply)
- Cash - We prefer one of the other methods. If you choose to pay in cash, you may have to accept any overage as a credit to your account.

Payments may be mailed to the school, given to your child's teachers or the Director, or placed in the black St. Peter's mailbox at the bottom of the driveway into the school.

Discounts Offered

- 5% discount to pledging members of St. Peter's
- 5% sibling discount
- 5% discount for families paying the entire year's tuition prior to the beginning of the school year
- Discounts can be combined but are not to exceed 10% total

Brenda Brewington Memorial Scholarship

Financial assistance may be available. If you would like an application for the *Brenda Brewington Memorial Scholarship*, please download the application from our website or contact the Director.

Returned Checks

Any check returned for insufficient funds will be subject to a returned check fee of \$35 to cover our bank costs. Returned checks will be re-deposited in 3 days.

Referral Policy

The highest compliment our parents can pay us is the referral of family or friends to our school. In appreciation of your trust in us, you will receive a \$50 tuition credit off one month for every new enrollment as a result of your referral.

If you have any questions please contact the director at director@stpeterspreschool.org, call the school at 410-461-7283, or see the school website www.stpeterspreschool.org.

Sincerely,

Rita Dai Wang
Director

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2024-2025 Preschool Registration Form

Child's Name: _____ **Date of Birth:** _____

Gender: (please circle) Male Female

Class: (please circle)

2 year old class	T, Th	9:30-1:00
3-year-old class	M, W, F	9:30-1:00
4-year-old class	M-F	9:30-1:00
Extended Day	M, W, F	1:00-3:00

Mother's Name: _____ **Father's Name:** _____

Address: _____

Email Address: Mom _____
Dad _____

Telephone Numbers: _____ H / W /cell Mom / Dad
(please circle)
_____ H / W /cell Mom / Dad
_____ H / W /cell nanny / grandparent
_____ H / W /cell other _____

Are you a pledging member of St. Peter's Episcopal Church? Yes No

How did you learn about St. Peter's? _____

Does your child have any allergies? _____

Does your child have an Individualized Family Service Plan (IFSP) or Individualized Education Program (IEP)? Yes No (if yes, please provide a copy)

I agree to the non-refundable \$150 registration fee and tuition payment schedule for St. Peter's Episcopal School.

Signature: _____ **Date:** _____